

CITY OF SHAKOPEE SOLICITOR REGISTRATION

This registration is for commercial solicitors only. Non-commercial solicitors (solicitors who go door to door for the primary purpose of disseminating religious, political, social or other ideological beliefs) are not required to register with the City of Shakopee. This application requests information which may be classified as private or confidential under the Minnesota Data Practices Act. Registrants must complete an application and deliver in person to City Hall. Each person wishing to conduct business as a solicitor must complete a registration form. Failure to provide complete and accurate information will result in revocation of registration.

Registrant Information

Full Legal Name: _____
 First Middle Last

Business Name for which you solicit _____

Business Address: _____
 Street City State Zip

All current telephone numbers for the following:

Permanent Residential Phone (s):	_____
Business Phone (s):	_____
Cell Phone (s):	_____

All other names under which you conduct soliciting activity or officially answer:

State whether you have ever been convicted of any felony, gross misdemeanor, or misdemeanor for violation of any state or federal statute or any local ordinance, other than traffic offenses. If yes, please describe the nature of the offence, punishment or penalty imposed, and date of conviction:

Provide the last three locations where you have conducted soliciting activities (City, State, Name of Business, Dates):

Personal Information

Date of Birth: _____

Physical Description:

Height: _____ **Weight:** _____ **Eye Color:** _____ **Hair Color:** _____

Valid Driver's License / Valid Identification Information must be provided: (Please attach a copy of your valid driver's license or valid government-issued identification.)

_____ **Number**

_____ **Issuing State**

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Describe generally the type of commercial items/services/funds for which you solicit:

Length of soliciting activities in the City: _____ **Days/Weeks/Months**
(circle one)

Dates when you intend to conduct soliciting activities in City:

Provide all addresses and telephone numbers to be reached at while conducting soliciting activities in the City:

Address	Telephone

List the license plate number, registration information and vehicle identification number for any vehicles used in conjunction with conducting soliciting activities (attach additional sheets if necessary):

License Plate #	State	Make	Model	Year	Color

******* This page must be signed in front of a Notary*******

I AGREE TO CONDUCT SOLICITING ACTIVITIES IN ACCORDANCE WITH THE LAWS OF MINNESOTA AND THE ORDINANCES OF THE CITY OF SHAKOPEE.

THE FORGOING STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of Registrant

Date

Subscribed and sworn to before me this _____ day of _____, 20____.

Notary Public

My commission expires: _____

Conditions of Licensing for Solicitors, Peddlers and Transient Merchants

The following information explains the rules for conducting business as a Solicitor, Peddler or Transient Merchant in the City of Shakopee. Please sign the bottom of the form after reviewing it carefully to confirm that you have received, and understand the conditions. Failure to sign could result in a denial of your license.

Solicitors/Peddlers/Transient Merchants are prohibited from the following:

- Conducting business before 8:00 a.m. or after 8:00 p.m.
- Calling attention to that person's business by crying out, blowing a horn, ringing a bell, or by any loud or unusual noise, or by use of any amplifying device
- Failing to display proof of license or registration, and produce valid identification when requested
- Knocking on the door of a home that has a "No Solicitation" sign displayed
- Remaining on the property of another when asked to leave
- Claiming endorsement by the city based on license or registration
- Conducting business in any manner as to create a threat to the health, safety, and welfare of a specific individual or the general public.

Any license issued may be suspended or revoked by a Police Officer if the licensee has violated City Code, or is otherwise conducting business in such a manner as to constitute a breach of peace, fraudulent conduct, or any conduct that is prohibited by local, State, or Federal laws. Falsification of information required for a license or registration is also grounds for denial, suspension, or revocation of a license, or suspension or revocation of registration.

For further information please refer to City Code (2013 Code, § 6.21) (Ord. 886, passed 7-17-2014)

I have read and understand the conditions for conducting business as a Solicitor, Peddler or Transient Merchant in the City of Shakopee. I am aware that non-compliance could result in the suspension or revocation of my license.

Signature _____ Date _____

Thank you for being respectful while conducting business within our City.

BACKGROUND CHECK INFORMATION FORM

Identity Information:

Last Name	First Name	Middle Name
List any OTHER names you have used in the past (Example: Maiden name, name from a previous marriage, etc.):		

Date of Birth*		Social Security Number*	
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** This information will be used for background screening purposes only and will not be used as hiring criteria.*

Contact Information:

Day-Time Phone #:		Email Address:	
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Address History:

Please list ALL of the addresses where you have lived during the past 7 years:				
	Street Address	City	State	Zip Code
Current				
Previous				
Previous				
Previous				
Previous				

Driver's License**:

Driver's License Number	State Issued:	Expiration Date:

**** Please provide Driver's License Number only if motor vehicle record reports will be requested**

Signature

Date

**Pursuant to Minn. Stat. 13.05, Subd. 4
Minnesota Data Practices Act**

I, _____, birth date _____,
hereby authorize and grant my informed consent to allow the City of Shakopee to conduct a criminal history check in conjunction with my Peddlers/Transient Merchant/Solicitor License. Minnesota Statutes Section 299C.72 authorizes the City to conduct criminal history checks in these situations, provided to City receives the informed consent of the individual.

I understand that the City of Shakopee will be conducting a criminal history check on me, and that this information (data), in addition to the information in my application, will be considered by the City in determining whether or not to grant approval of my license application. A criminal history check is authorized to be performed by the City relating to this type of license application by Section 6.46, subdivision 5 (B) of the City Code.

I understand the criminal history data consists of private data on individuals, as defined by Minnesota Statutes Section 13.02, subdivision 12 and Minnesota Statutes Section 13.87. The City of Shakopee will not disseminate my criminal history data and will maintain it securely within the department. However, the City of Shakopee will inform the appropriate City personnel involved in the processing of the license application whether I have a criminal history that would prevent issuance of the license.

I understand that the purpose of permitting the City of Shakopee to have access to this information is to determine my suitability to engage in Peddlers/Transient Merchant/Solicitor License and that I am not legally required to provide this information, however the City will not license persons who refuse to submit to this investigation.

This authorization shall be valid for a period of one year, but I reserve the right to, at any time prior to that expiration, cancel the written authorization by providing written notice to the City.

Signature

Date