

ORDINANCE NO. O2022-009

AN ORDINANCE OF THE CITY OF SHAKOPEE AMENDING TITLE XI OF THE CITY CODE REPEALING SECTION 111.18 “RESIDENTIAL RENTAL PROPERTY REGISTRATION” AND ESTABLISHING CHAPTER 117 “RESIDENTIAL RENTAL LICENSING”.

THE CITY COUNCIL OF THE CITY OF SHAKOPEE, MINNESOTA, ORDAINS:

SECTION 1. Section 111.18 of the Shakopee City Code is hereby repealed.

SECTION 2. Chapter 117 of the Shakopee City Code is hereby established to read as follows:

117 Residential Rental Licensing

117.01: Purpose.

- A. The purpose of this section is to protect the public health, safety, and welfare of the community at large, and the residents of residential rental properties in the City. The purpose of this section is also to ensure that rental housing in the City is decent, safe, and sanitary, and is so operated and maintained as not to become a nuisance to the neighborhood or an influence that fosters blight and deterioration or does not create a disincentive to reinvest in the community.
- B. The operation of residential rental properties is a business enterprise that entails certain responsibilities. Owners and operators are responsible for taking such reasonable steps as are necessary to ensure that the residents of the City who occupy such rental properties may pursue the quiet enjoyment of the normal activities of life in their surroundings that are: safe, secure, and sanitary; free from noise, nuisances, or annoyances; and free from conditions that endanger the health or safety of persons; and the security of property.
- C. This section establishes a program for licensing Residential Rental Property and Units within the City to ensure accountability from owners of rental property to protect Tenants and other residents of the City and to provide meaningful enforcement for failure to follow the laws and regulations applicable to rental property.

117.02 Definitions. For the purpose of this Chapter, the following definitions apply unless the context clearly indicates or requires a different meaning.

ADVERSE ACTION. The revocation or suspension of a license, or the denial of an application for the grant, issuance or renewal of a license, the imposition of license conditions, or the imposition of a fine. "Adverse action" includes any of the foregoing directed at one (1) or more licenses held by a Licensee at any location in the City.

APARTMENT BUILDING. A multi-family building containing dwelling units in a stacked configuration, having common walls and floors/ceilings.

APPLICANT. The natural person completing the license application prescribed by this section.

CONVERSION. The change in use from an owner-occupied residential property or unit to a Residential Rental Property or Unit.

LICENSEE. The natural person or entity who holds the Residential Rental License. Where this chapter requires notice to the Licensee, such notice will also be provided to the Rental Manager. All duties of a Licensee in this chapter are also duties of an Owner under this chapter.

NONPROFIT ENTITY. An entity organized under Chapter 501(c)(3) of the Internal Revenue Code whose function is to promote a charitable, religious, educational, scientific, or literary purpose.

RENT. The consideration, charge, fee, or other thing of value demanded or received for or in connection with the use or occupancy of a residential rental Unit.

RENTAL MANAGER. Any natural person who has been delegated by the Applicant or Licensee who is in charge, care, or control of a Residential Rental Property, and is able to respond in person to issues related to the Residential Rental Property.

RESIDENTIAL RENTAL UNIT or UNIT. A building, structure, or portion thereof which is designed, built, remodeled, rented, leased, let or hired out to be occupied, or which is occupied as a home or residence of a person or persons other than the Residential Rental Property Owner.

RESIDENTIAL RENTAL PROPERTY or PROPERTY. Any building, or 1 or more portions thereof, occupied or intended to be occupied for residential purposes by a residential Tenant.

RESIDENTIAL RENTAL PROPERTY OWNER or OWNER. Any person or entity owning Residential Rental Property within the City.

RESIDENTIAL TENANT or TENANT. A person who does not own, but occupies a dwelling for residential purposes, for payment of Rent to the Owner, under a lease or contract, whether written or verbal.

SAFETY CODES. All statutes, ordinances, regulations and codes regulating the construction, occupancy, and maintenance of residential property including, but not limited to: the regulations contained in this chapter of the Shakopee Municipal Code; Chapter 151 of the Shakopee Zoning Code; the State Building Code Minn. Stat. §§ 326B101-194 and the State Fire Code Minn. Stat. Chapter 299F; and Minnesota Administrative Rules Chapter 1300 as adopted by the City; and the 2021 International Property Maintenance Code as adopted by the City.

117.03 Applicability and scope. This Chapter applies to any Property and any Unit, that is a Residential Rental Property, including apartment buildings, town homes, single family homes, multi-family homes, guest and caretaker homes, condominiums, and includes related garages, storage buildings, and appurtenances such as sidewalks, driveways, retaining walls and the area adjacent to any Residential Rental Property that is owned by the Owner or accessible to the

Tenants of a Residential Rental Property. This section does not apply to State Department of Health-licensed rest homes, convalescent care facilities, group homes, and nursing homes; hotels, motels; and owner-occupied units.

117.05 License Application. All applications for a rental license must be made as follows:

A. Form. All applications must be made by the Applicant at the Department of Planning and Development upon forms that have been formulated by the City for such purposes and will contain:

1. Owner's name.
2. Owner's address and length of time at that address, telephone number, and email address.
3. Owner's occupation and length of time held.
4. Owner's address and occupations for the last 3 years.
5. Names and addresses of Owner's employers for the last three years.
6. Whether or not the Owner has ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations, and if so, the date and place of conviction and the nature of the offense.
7. Whether the Owner has held a rental license before and the date and location of such license and address of properties licensed.
8. Rental Manager name, address, telephone number and email address.
9. The street address of the Residential Rental Property.
10. Total number of Units in the Residential Rental Property.
11. Proof of payment of most recent property taxes.
12. Proof of Hazard and Fire Insurance and Liability Insurance covering the Residential Rental Property.

B. Fee. All initial applications and renewal applications require payment of a license fee as required under Chapter 110.09 of this Code and an inspection fee.

C. Payment of other obligations. No license will be approved for any Property or Unit unless that Property is current on all real estate taxes, assessments, fines, penalties, or other financial claims due to the City at the time of application for a Residential Rental License.

D. Investigation: The City Administrator will, upon receipt of each application, investigate the truth of statements in the application and the prior license history of the Owner to such extent as the City Administrator deems necessary. For such investigation, the City Administrator may enlist the aid of the Chief of Police. The Council will not consider an application before such investigation has been completed.

E. Inspection. No license will be approved for any Property without an inspection to verify compliance with all Safety Codes.

- a. The Applicant must provide or facilitate access to the Property or Unit for inspection, including notifying and obtaining consent from occupants as required by Minn. Stat. § 504B.211 and providing access to all areas of the Property or Unit to be inspected.
- b. The City will contact the Applicant to schedule an inspection. If the Applicant fails to provide access to the City for inspection at the agreed upon time, the Applicant must pay the cost of the inspection prior to scheduling of another inspection.
- c. If the inspector finds deficiencies, the inspector will provide written notice of the deficiencies and the necessary corrections to the Applicant.

- d. Once corrected, the Applicant must contact the City for reinspection. No license will be issued until all deficiencies have been corrected.
- e. Residential Rental Properties or Units that have passed an inspection by another state or federal agency within the prior 12 months are exempt from the inspection requirement provided that the Owner produces evidence of a passed inspection from that agency.
- F. The Council will approve the license if all application requirements have been met and there are no grounds to deny. Once issued, a Residential Rental License is valid for thirty-six (36) months, unless earlier revoked.
- G. Renewals. Applications for renewal licenses may be made in such abbreviated form as the Council may by resolution adopt.

117.06 Adverse Action on License.

- A. Basis for Adverse Action. The City may revoke, suspend, deny issuance or renewal, impose a fine upon, or impose conditions upon any license applied for or issued under this section. The adverse action may apply to one (1) or more Units within a multi-unit Property based on specific violations. The basis for such adverse action includes, but is not limited to, any of the following circumstances:
 - 1. Misconduct or unfitness of the Applicant, Owner, or Rental Manager, evidence of violations of law involving licensed premises or another similar premises.
 - 2. The license was procured by misrepresentation of the facts with regard to the Property or Unit.
 - 3. The Applicant or one (1) acting on their behalf made oral or written misstatements pertaining to the application.
 - 4. The actions of the Owner, Owner's representative, Applicant, or Rental Manager involving a Property or Unit have created a danger to the public health, safety or welfare.
 - 5. The Property or Unit contains conditions that endanger the safety, health or welfare of any member of the public.
 - 6. Failure to pay any required application, penalty, or reinstatement fee, or inspection fee.
 - 7. Failure to correct violations following an inspection for any reason and found to be non-compliant with any Safety Code, where the inspector provided written notice of the deficiencies and the necessary corrections to the Licensee along with a date that the property must comply that is within a reasonable time.
 - 8. Following the third instance of disorderly conduct specified in this section.
 - 9. Any violation of this chapter.
- B. Process for Adverse Action.
 - 1. Notification. The City will provide written notice to the Licensee of its intent to take adverse action against the license. Such notice will include the following:
 - a. Basis for the action and recommended penalty.
 - b. Right to request a hearing before the Board of Adjustment and Appeals.
 - c. That the request for a hearing must be filed within fifteen (15) days of receipt of the notice.
 - 2. Hearing procedure.

- a. The hearing before the Board of Adjustment and Appeals will be held at the next regularly scheduled board meeting that is at least fifteen (15) days after the request for hearing is received.
- b. The Licensee and the City shall be given an opportunity to be heard. The Licensee may be represented by counsel. Both sides may be permitted to examine the other side's witnesses and evidence. The Board of Adjustment and Appeals will hear all relevant evidence and arguments and will review all testimony, documents, and other evidence submitted. The Department of Planning and Development will record the hearing and keep a record of documentary evidence submitted.
- c. Decision. The Department of Planning and Development, on behalf of the Board of Adjustment and Appeals, will issue a written decision within thirty (30) days of the hearing including:
 - i. Findings of fact.
 - ii. A determination of whether or not the Licensee has violated this chapter.
 - iii. The penalty to be imposed including the duration of the suspension or length of time before re-application can be made and the conditions that must be met before the license may be reissued or reinstated.
- d. Licensee may appeal the Board of Adjustment and Appeals decision by submitting such appeal in writing to the Board of Adjustment and Appeals within 10 days of the date of the decision. The appeal must include a statement of the alleged errors or omissions of the Board. Upon appeal, the City Council shall consider the request within 90 days unless an extended period is agreed upon by the parties.
- e. Impact of decision:
 - i. The Unit or Units to which the decision applies: No Units that have had their rental license revoked, suspended, or denied for issuance or renewal may be occupied until a valid rental license is issued. Revocation, suspension, or denial of issuance renewal of a license for a Unit will not excuse the Owner from compliance with all terms of this chapter for as long as any Units in the Property are occupied.
 - ii. Whenever any Unit or Property has been denied issuance or renewal of a license, or had its license revoked or suspended, the City will post such denial, revocation or suspension on the entrance to the Unit or, in the event the action applied to the entire property, the entrance to the Property to prevent further occupancy. It is unlawful for any person, other than a representative of the City to remove or alter any posting. The posting will include the date the Unit or Property must be vacated and that no person may reside in, occupy or cause to be occupied that Unit or Property until City permits it.
 - iii. License process after revocation, suspension, denial. After the Board of Adjustment and Appeals revokes, suspends, denies or declines to renew a license, no license will be issued for the affected Residential Rental Unit(s) or Property until City determines that the Licensee has remedied the conditions identified as the basis for the action. An application to obtain a license for a Residential Rental Unit after the Board of Adjustment and Appeals has revoked, suspended, denied or declined to renew a license for the same Residential Rental Property or Unit(s) must be accompanied by all fees required by this section.

117.07 Complaint Procedure.

- A. Any individual may file a complaint related to the condition or licensing status of a Property or Unit on forms created by the City.
- B. The identity of any person filing a complaint about violations of state law or local ordinance concerning the use of real property, and any information that would identify such person, is classified as confidential information under Minnesota Statute § 13.44. No employee or agent of the City may release or reveal such information unless required by law.
- C. Complaints related to the condition of the Property or Unit.
 - 1. The City will notify the Licensee, with a copy to the Tenant(s), of the existence of the complaint regarding the condition of the Property or Unit that, if true, constitutes a violation of this section and allow the Licensee forty-eight (48) hours to correct the issue or develop a plan to correct the issue.
 - 2. If necessary, the City will contact the Licensee to schedule an inspection. If the Licensee fails to provide access to the City for inspection at the agreed upon time, the Licensee must pay the cost of the inspection prior to scheduling of another inspection. If, following the inspection, the complaint is substantiated, the Licensee must pay the cost of the inspection.
 - 3. Once the repairs have been completed in a satisfactory manner, a notice of compliance will be issued to the Licensee, with a copy to the Tenant(s). Failure to correct the violations as ordered may be grounds for Adverse Action.
- D. Complaint related to License. Upon receipt of a complaint and verification that a Property or Unit is not licensed, the City will inform the Owner in writing, with a copy to the Tenant(s), that the Owner has sixty (60) days to either:
 - 1. Comply with the terms of this chapter by applying for a license for the Property or Unit and paying all applicable fees; or
 - 2. Cease rental operations.

117.09 Responsibility of Licensee.

- A. It is unlawful for any person to knowingly permit any Property or Unit owned or controlled by that person to be occupied without a license.
 - 1. The Owner must obtain a license prior to any initial occupancy.
 - 2. The Licensee must make application for renewal at least thirty (30) days prior to license expiration.
- B. The Licensee is responsible for maintaining the Property in compliance with the requirements of this section and all statutes, ordinances, rules, codes, and Safety Codes regulating residential structures, as they are currently written and as might be amended in the future.
- C. Rental Manager required. Each Licensee must appoint a Rental Manager upon whom the City may lawfully communicate and serve notices pertaining to the administration of this or any other section of this code of ordinances or state or federal law, service of which will be as effective as if made upon such Residential Rental Property Owner. An Owner may serve as the Rental Manager, if all requirements of a Rental Manager prescribed within this section are met by the Owner.

- D. Transfer of ownership. In the event of a transfer of ownership of a Property or Unit, by sale or otherwise, the rental license for the Unit will remain valid provided that:
 - 1. The Owner, within ten (10) days of the transfer must provide to the City the name, address and telephone number of the transferee(s);
 - 2. The transferee must register as the Owner within thirty (30) days of the date of the transfer and pays any fees related to the transfer;
 - 3. The transferee notifies all Tenants within thirty (30) days of the date of the transfer.
- E. Conversion of Property or Unit. Whenever an owner-occupied residential property or unit is converted to a Residential Rental Property or Unit, the Owner of the Property or Unit must apply for a license under this chapter and pay all necessary fees. The inspection requirement of the license application does not apply to:
 - 1. Properties or Units that have passed an inspection in the past six (6) months;
 - 2. Condominium buildings containing six (6) or more dwelling units;
 - 3. Properties containing more than four (4) dwelling units;
 - 4. Properties or Units owned by a nonprofit entity, as that term is defined in this title.
 - 5. Properties or Units who have received a waiver from the Planning & Development Director for properties because they were issued a certificate of occupancy within three (3) years of the application date.
 - 6. If the Licensee discontinues rental use and re-occupies the property or unit as an owner occupant within twelve (12) months of paying the inspection fee, the Owner may be eligible for a fifty (50) percent refund of the inspection fee, upon written application. The provisions of this section shall apply to any property re-converted to rental use after application for this refund.
- F. Notice of Changes: Within 30 days of a change the Licensee or Owner must complete and submit a registration form for a change in Rental Manager, change in the number of Units, or change in dwelling occupancy from owner occupancy to rental, for each and every Property or Unit affected by the change.
- G. The Owner shall arrange for a copy of the rental license to be posted continuously on an inside sidewall of the kitchen sink cabinet of each Unit.
- H. Comply with Minn. Stat. § 504B.205, Subd. 2, "Emergency calls permitted".
- I. Minnesota Crime Free Multi-Housing Program.
 - 1. The City has established a Residential Rental Property Owner educational program consistent with the Minnesota Crime Free Multi-Housing Program. The educational program includes information such as: applicant screening, rental agreements, identification of illegal activity, eviction process, the roles of working with the police, crime prevention, code enforcement and public health, licensing and inspections, and active property management. All Owners or Rental Managers must attend phase one of the Crime Free Multi-Housing Program within one year after the issuance of a residential rental license. Either the Owner or Rental Manager must hold a phase one certification at all times. Phase one training will be conducted on a regular basis. Program attendees will be required to pay a participation fee in an amount determined to cover the direct cost of the program.
 - 2. The City will recognize proof of Minnesota Crime Free Multi-Housing Program phase one certifications from other entities.
 - 3. An Owner or Rental Manager operating a Property that is a single-family home or Property with 3 or fewer units need only complete phase one of the Crime Free Multi-

Housing Program. Owners or Rental Managers responsible for properties with 4 or more units are required to complete all 3 phases of the Crime Free Multi-Housing Program.

4. An Owner whose only rental dwelling is a single-family dwelling homesteaded by a relative is exempted from the program.
5. All Residential Rental Property leases entered into after the effective date of this section must contain the written lease addendum commonly known as the "Drug Free/Crime Free Lease Addendum."

117.10 Disorderly Conduct Prohibited. The Licensee must take such actions as are reasonably necessary to assist in the prevention of instances of disorderly conduct by Tenants, members of Tenant's household and guests. For the purposes of this section, Unit shall include common areas in the building where the Unit is located.

- A. Disorderly Conduct. For the purposes of this section, disorderly conduct may include, but is not limited to, the following:
 1. Illegal activity involving controlled substances as defined in MN Stat. § 152.01, et seq., in the Unit.
 2. Acts of violence or threats of violence including but not limited to discharge of firearms, prostitution, assault, or any other act that otherwise jeopardizes the health, safety or welfare of the Owner, his/her agents, Tenants or any other person.
 3. Violation of Minnesota Statute, Section 609.72, prohibiting disorderly conduct, when the violation disturbs the peace and quiet of the occupants of at least one Unit on the licensed premises or other premises, other than the Unit occupied by the person(s) committing the violation.
 4. Violation of Minnesota Statutes 609.74 and 609.745 Public Nuisances.
 5. Violation of Minnesota Statutes 609.66, Subd. 1a, 609.67 or 624.713 Unlawful use or possession of a firearm or weapon.
 6. Violation of Minnesota Statute 609.50 Obstructing Legal Process.
 7. Violation of Minnesota Statutes 609.321-609.324, prohibiting prostitution and acts relating thereto.
 8. Violation of Minnesota Statutes 340A.401, prohibiting the unlawful sale of alcoholic beverages.
 9. Violation of Minnesota Statutes 340A.503, prohibiting the underage use of alcoholic beverages.
- B. First instance. Upon determination by the City that a Unit was the location of disorderly conduct, the City may notify by first class mail the Licensee and direct the Rental Manager to take steps to prevent further violations. The Licensee must notify the Tenant or Tenants within ten (10) days of the notice of disorderly conduct violation.
- C. Second instance. If a second instance of disorderly conduct occurs at a Unit within twelve (12) months of the time a notice was sent for previous disorderly conduct at the same Unit, the City may notify the Licensee by first class mail of the violation and direct the Owner or Rental Manager to submit, within ten (10) days of the date of the notice, a written report of all actions taken by the Licensee since the first violation notice and actions the Licensee intends to take to assist in the prevention of disorderly conduct. The Licensee must notify the Tenant or Tenants within ten days of the notice of disorderly conduct violation.
- D. Third instance. If a third instance of disorderly conduct occurs at a Unit within twelve (12) months after the first of two (2) previous notices of disorderly conduct at the same Unit, the

City may pursue adverse action against license which may include revocation, or suspension or denial of renewal.

- E. For purposes of this section, second and third instances of disorderly conduct must be those which:
 - 1. Occur at the same Unit; or
 - 2. Involve Tenants at the same Unit; or
 - 3. Involve guests or invitees at the same Unit; or
 - 4. Involve guests or invitees of the same Tenant; or
 - 5. Involve the same Tenant.
- F. Written notice, hearing. Any determination by the City that there has been a third instance of disorderly conduct will be preceded by written notice to the Licensee, with a copy to the Tenant(s), of the grounds therefore. The Licensee must notify the Tenant or Tenants in writing within ten (10) days of the notice and advise the Tenant(s) of the determination and that it may be grounds for termination of the tenancy. The Licensee and the Tenant will be given an opportunity to challenge the determination at a hearing conducted before the Board of Adjustment and Appeals prior to termination of the tenancy by the Licensee. The Licensee or Tenant must request the hearing within twenty (20) days after receipt of the City's notification of a determination that there has been a third instance of disorderly conduct. Licensee or Tenant may appeal the Board of Adjustment and Appeals decision by submitting such appeal in writing to the Board of Adjustment and Appeals within 10 days of the date of the decision. The appeal must include a statement of the alleged errors or omissions of the Board. Upon appeal, the City Council shall consider the request within no more than 90 days unless an extended period is agreed upon by the parties.
- G. No adverse action will be taken against the license when the instance of disorderly conduct occurred during a pending eviction proceedings (unlawful detainer) or within thirty (30) days of notice given by the Licensee to a Tenant to vacate the Unit. However, adverse license action may proceed when the Licensee fails to diligently pursue the eviction process. Further, an action to revoke, suspend, or deny renewal of a license based upon violations of this section may be postponed or discontinued at any time if the Licensee has taken appropriate measures which will prevent further instances of disorderly conduct which may include a failed eviction process, or if the Licensee has proceeded in good faith to secure termination of the tenancy but was unsuccessful for reasons beyond the Licensee's reasonable control.
- H. In lieu of revoking, suspending or denying renewal of the residential rental license, the City may require an action plan to be completed and complied with by the Licensee within a designated time frame which outlines the steps necessary to be taken and complied with in order to correct identified violations and the measures to be taken to ensure ongoing compliance with the City code and other applicable laws.
- I. Determining disorderly conduct. A determination that the Unit has been the location of disorderly conduct will be made by a preponderance of the evidence to support such a determination. It is not necessary that criminal charges be brought in order to support a determination of disorderly conduct, nor is the fact of dismissal or acquittal of such a criminal charge operate as a bar to adverse license action under this section.

117.11 Tenant relocation assistance required.

- A. When a Unit or Property license has been revoked, suspended, or denied renewal based on condemnation for violation of a Safety Sode, and such action is attributable to inadequate maintenance or management by the Licensee, the Licensee must pay relocation assistance to the Tenant of any affected Unit:
 - 1. Occupying a Unit at any time after the revocation, suspension, or denial of renewal and prior to the issuance of a new and valid residential rental license; or
 - 2. Required to vacate an unlicensed Residential Rental Unit, when such vacation is caused by the Owner's failure to obtain or qualify for a valid and current residential rental license.
- B. Upon the commencement or occurrence of a qualifying revocation, suspension or denial action, or vacation order the City will notify the Owner of the requirements of this section and provide a copy of such notice to the Tenant(s). The relocation assistance will be in an amount equal to three (3) months of the current total monthly rent. The relocation assistance must be paid without regard to whether the Tenant is current on rent or other charges or fees owed, and not later than the day the Tenant is ordered to vacate pursuant to this code, or within seven (7) days of the revocation, suspension, or denial action becoming final, whichever is sooner. The Owner must provide sufficient records and proof of compliance with the terms of this section, in a manner established or ordered by the Department of Planning and Development. Should an Owner dispute a determination made by the department, the dispute will be subject to an expedited appeal hearing to be conducted and determined by the City Administrator or their designee.
- C. In addition to any other remedy available at equity or law, including but not limited to the rent escrow provisions and other actions and defenses authorized by Minnesota Statutes, Chapter 504B, failure to comply with the provisions of this section may result in criminal prosecution, Adverse Action against all residential rental licenses in which the Owner maintains an interest, and/or administrative enforcement, fines, restrictions, or penalties as provided any other applicable section of this Code. A violation of this section as to each Unit constitutes a separate offense. A notice of violation of the licensing requirements of this section is not required to enforce the relocation assistance provision. The requirements of this section are enacted as a health and safety law of the City of Shakopee, as that term is utilized pursuant to Minn. Statute Section 504B.161.
- D. Notwithstanding any other provision to the contrary, the administrative fine for a violation of this section is the sum of any outstanding or delinquent amount of relocation assistance plus five hundred dollars (\$500.00) for each affected Unit. The City may establish a program or process to advance the relocation assistance amounts owed to Tenants under this section that utilizes any available funding or budgetary source and is further authorized to collect any delinquent amounts owed pursuant to this section through any available and authorized methods.

117.12 No warranty by City. By enacting and undertaking to enforce this chapter, the City, City Council, its agents, and employees do not warrant or guarantee the safety, fitness or suitability of any dwelling in the City. Owners and occupants should take whatever steps they deem appropriate to protect their interests, health, safety, and welfare.

Section 3. Fees. Application shall be made on an annual basis with appropriate fees. This Ordinance amends the schedule of the City’s fees to include the following which can be updated as part of the City’s regular fee schedule. Annual license fees are: _____; inspection or re-inspection fees are _____.

Section 4. Publication by Summary. The City Council determines that publication of the title and the approved summary of this ordinance would clearly inform the public of the intent and effect of the ordinance and therefore directs that only the title of the ordinance and the approved summary be published.

Section 5. Effective Date. This Ordinance shall be in force and effect on July 1, 2022, following adoption and publication in the official newspaper of the City in accordance with applicable law. The City may publish a summary of this Ordinance.

Adopted in _____ session of the City Council of the City of Shakopee, Minnesota, held this _____ day of _____, 2022

Mayor of the City of Shakopee

ATTEST:

City Clerk