

## Statement Regarding Electronic Disclosures

Individuals entitled to receive benefits under the City of Shakopee (the Plan) are also entitled to be furnished with certain documents required by ERISA. The City of Shakopee intends to provide ERISA-required and other mandatory documents to you by electronic delivery. The documents may include:

- The Summary Plan Description (SPD);
- Any required Summary of Material Modifications (SMMs);
- The Summary Annual Report (SAR);
- Any documents required to be furnished under ERISA § 104(b)(4) on request by a participant or beneficiary under the Plan or made available under ERISA § 104(b)(2);
- Summary of Benefits and Coverage (SBC); and
- Any required federal notices such as Notice of the Health Insurance Marketplace, Medicare Part D Creditable Coverage Disclosure, HIPAA Notice of Privacy Practices, Medicaid and the Children's Health Insurance Program (CHIP), and Women's Health and Cancer Rights Act, among others.

**Electronic Delivery Method to Be Used:** These documents will be furnished to you in each case as an attachment to CityNet and on the City's website. The attachment will be in PDF format. To access the notices and view the documents, you must have 1) a computer with internet access; 2) the application program allowing you to open and read the attached document. To retain a copy of the PDF document for future reference, you can either 1) print a copy on a printer attached to the computer; or 2) save a copy in electronic form onto a backup system external to your computer's hard drive. If any of these requirements change in a way that creates a material risk that you will no longer be able to access and retain electronically transmitted documents, you will be furnished with a paper copy of the notice and required to provide another consent for receiving documents electronically.

**Your Right to a Paper Copy:** You have a right to request and obtain a paper version of any annual notice document. To request a paper copy, contact the plan administrator (Alissa Frey) at [afrey@shakopeemn.gov](mailto:afrey@shakopeemn.gov) or 952-233-9312.